

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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**June 24, 2003**

**FROM: PETER R. HILLS**, Fire Chief/Fire Warden, San Bernardino County  
Consolidated Fire District

**SUBJECT: SUBMISSION OF GRANT APPLICATION TO THE GOVERNOR'S OFFICE OF  
EMERGENCY SERVICES, PRE-DISASTER MITIGATION GRANT PROGRAM  
FOR 2002.**

**RECOMMENDATION:**

1. Authorize Peter R. Hills, Fire Chief/Fire Warden to submit a grant application on behalf of the County in the amount of \$33,333 for development or amendment of a Local Hazard Mitigation Plan (LHMP).
2. Adopt Resolution Number \_\_\_\_\_ to authorize Peter R. Hills, Fire Chief/Fire Warden, and Denise L. Benson, Division Manager, County Fire Department/Office of Emergency Services, to take whatever actions are necessary under the State Pre-Disaster Mitigation Grant Program for 2002 Program grant to execute and file the documents on behalf of the County.

**BACKGROUND INFORMATION:** Representatives of the County Fire Department Office of Emergency Services were notified at the Disaster Resistant California Conference on April 23, 2003 that the County had been selected to apply for 2002 Pre-Disaster Mitigation Grant funds. The County of San Bernardino is one of twelve jurisdictions in the State of California eligible for the grant funds. Other eligible jurisdictions include the Counties of Riverside, Santa Barbara, Los Angeles, Napa and Santa Clara; and the Cities of Berkeley, Malibu, Napa, San Jose, San Leandro, and Santa Cruz. Eligible recipients were selected due to the jurisdiction's vulnerability to natural disasters including earthquakes and floods, commitment to hazard mitigation, and past damage resulting from natural disasters. The total amount of the grant award is \$25,000 and the performance period of the grant is from the date of obligation of funds (grant approval) until December 31, 2003. The grant deadline for submittal to the State Office of Emergency Services is June 30, 2003. The State Office of Emergency Services (OES) issued the grant guidance documents June 4, 2003 enabling the County to complete the required paperwork.

By November 1, 2004 all jurisdictions must have a Hazard Mitigation Plan approved in order to receive federal pre and post disaster mitigation funds. San Bernardino County does not have a current mitigation plan in place. This project will allow the County to develop the local hazard mitigation plan in accordance with 44 CFR 201.6. The plan will include development of a mitigation strategy to include identification and involvement of stakeholders, identification of county-wide hazards, development of a mitigation plan involving all stakeholders, implementation of the mitigation plan and an ongoing monitoring and updating process for the mitigation plan. The grant allows purchase of software for completing the above elements of the mitigation plan.

Record of Action of the Board of Supervisors

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**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
SUBMISSION OF GRANT APPLICATION TO THE GOVERNOR'S OFFICE OF  
EMERGENCY SERVICES, FY02 STATE DOMESTIC PREPAREDNESS GRANT PROGRAM  
JUNE 24, 2003  
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**REVIEW BY OTHERS:** This item has been reviewed by County Counsel (Deputy Dennis Tilton) on June 10, 2003, and the County Administrative Office, (Wayne Thies, Administrative Analyst) on June 13, 2003.

**FINANCIAL IMPACT:** The total amount of the grant is \$33,333 and this grant requires a 25% match of \$8,333, for a net award of \$25,000. The match is a "soft match" and is made by allocating a portion of existing salary costs of County OES staff including the Division Manager, an Emergency Services Officer, a Staff Analyst II, and a Clerk II to the grant and a portion of the software purchase.

**SUPERVISORIAL DISTRICTS:** All Districts

**PRESENTERS:** Peter R. Hills (909) 387-5974  
Denise L. Benson (909) 356-3998